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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 26th April 2022

Present: Cllr. J. Rogerson (Chair)

 Cllr. H. Gee

 Jessica Dibble (Town Clerk)

Cllr Rogerson (Chair) opened the meeting and welcomed everyone.

**Min 26/04/0080 Apologies for Absence**

None received

**Min 26/04/0081 Declarations of Interests**

None declared

**Min 26/04/0082 Approval of Minutes**

Minutes of meeting held on 22nd March 2022 were approved as a correct and accurate record.

**Min 26/04/0083 Public Time**

No members of the public were present.

**Min 26/04/0084 Towneley Gardens Picnic Benches**

**Committee discussed** the vandalism at Towneley Gardens. It was agreed that quotations would be sought to paint the picnic benches. Once quotes are received the matter will be referred to the Budget Committee for review.

 Action: Town Clerk

**Min 26/04/0085 Longridge Town Council Estates Management Register**

A draft of the Estates Management Register was put before the Full Council on 13th April 2022 for review.

**Committee noted** a small number of items that need to be added to the register. It was agreed that the draft register would be updated and circulated at the next Estates Committee meeting.

Action: Cllr. H. Gee

**Committee noted**, once the Estates Management Register has been agreed, the Committee will review each entry to decide a schedule of maintenance and costs associated to each repair.

**Committee further agreed that** inspections will be regularly conducted for both internal and external areas of maintenance.

 Action: Estates Committee

**Min 26/04/0086 Drainage investigation at the Cenotaph**

**Committee noted** the verbal update from Cllr. J. Rogerson. On Tuesday 19th April 2022 Cllr. J. Rogerson met with Mark Hodges from Lancashire County Council who advised he would speak to Ribble Valley Borough Council. It was discussed that there are drainage issues in the surrounding areas which could be having an adverse affect on the drainage at the Cenotaph.

**Committee agreed** to contact Mathew Riding from Ribble Valley Borough Council for his comments on the drainage systems.

 Action: Chair of Estates Committee

**Min 26/04/0087 Guttering on Station Building**

**Committee discussed** the guttering issues at The Station Building.

After due consideration, the Committee recommends that 'Singleton Joinery' supply and fit the following:

1) Gutter running outlets and downpipes - estimated cost £415 +VAT

2) Low line aluminium leaf guard- estimated cost £420 + VAT

Recommendation to be passed to the Budget Committee and Full Town Council.

 Action: Chair of Estates Committee

**Min 26/04/0088 Drainage issues with the Public Toilets on Berry Lane**

**Committee discussed** the ongoing issues with the Public Toilets on Berry Lane.

**Committee agreed** that we write to Ribble Valley Borough Council to discuss the root cause.

 Action: Town Clerk

**Min 26/04/0089 Longridge Community Arts**

**Committee discussed** the informal request made by Longridge Community Arts to use The Station Buildings Address for correspondence purposes.

**Committee recommends** this matter goes to the Full Council Meeting on 11th May 2022.

Reservations were made by the committee due to staffing and how this would be serviced.

**Date of Next Meeting - 30th May 2022 at 1pm**